

Cold Ashby Parish Council

Annual General Meeting

Wednesday 1st May 2024

The Annual Meeting will be held on Wednesday 1st May at 7.00pm in the sports pavilion. Councillors are summoned to attend this meeting of the Parish Council.
Members of the public and press are invited to attend.

AGENDA

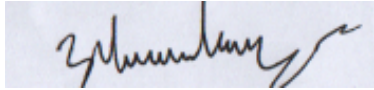
- 1. Election of Chairman for 2024-5**
- 2. Apologies for Absence**
- 3. Election of other officers and representatives for 2024-5**
 - 3.1. Vice Chairman**
 - 3.2. 2 representatives to CAPFA committee**
 - 3.3. 1 representative to Village Hall committee**
 - 3.4. 1 internal control councillor**
- 4. Adoption of Policy for recording of meetings.**
- 5. Review and adoption of Policy for retention of data including meeting recordings.**
- 6. Review of Data Protection Policies**
- 7. Review of Standing Orders**
- 8. Review of Financial Regulations and control procedures**
- 9. Review Risk Assessment schedule and practice**
- 10. Adoption of accounts for 2024-5:** Members are asked to approve the annual accounts as submitted at the Council's meeting on April 3rd, 2024. The balance was £21,816.62 (£13,090.28 current and £8,726.34 investment).
- 11. Appointment of Internal Auditor for 2024-5:** Councils where the higher of gross income or gross expenditure did not exceed £25,000 in the year of account ended 31 March 2023 may certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015. Councils are required to complete and comply with the requirements set out in the "Annual Governance and Accountability Return 2023/2024 Form 2". Members are asked to consider the information set out in Form 2 and to approve the motions below:
It is resolved to agree to complete the Certificate of Exemption presented (or as amended at the meeting) and to authorise signature by the chairman and clerk at the Council meeting on June 5th, 2024.
It is resolved that the figures for 2023-2024 presented at the Council's meeting on April 3rd, 2024, represent an accurate statement of the councils end of year

financial position 2023/24, are approved for use in the audit and can be signed off by the chairman.

It is resolved to agree to complete 'Section 1 – Annual Governance Statement 2023-24' as presented (or as amended) at the meeting and to authorise signature by the chairman and the clerk at the Council meeting on June 5th, 2024.

12. Review Cemetery prices and regulations

13. Review complaints procedure

A handwritten signature in dark ink, appearing to read 'Jonathan Ward-Langman', is written on a light blue background.

Jonathan Ward-Langman April 24th 2024